**Form letter #1: No-contact Letter, Verification Request***.*

TO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By Certified Mail RRR

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 RE: ACCOUNT #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Sir or Madam:

I am writing to request that you stop communications to me regarding my account. The Fair Debt Collection Practices Act, 15 U.S.C. §1692 et seq., requires that you honor my request.

Under the Fair Debt Collection Practices Act, once I have asked you to stop contacting me, you may only communicate with me to (1) advise me that your further efforts are being terminated, (2) notify me that you may invoke specified remedies that you normally invoke or (3) where applicable, to notify me that you intend to invoke a specified remedy.

Please provide me with the following:

1. Verification of any debt relating to my account;
2. The name and address of the original creditor and the current creditor;
3. Confirmation that any such debt and the accuracy of the items in the files relating to me will be treated as disputed; and
4. Forms and assistance I can use to dispute the accuracy of such items.

Until advised otherwise, you should consider this debt to be disputed.

* + Furthermore, I have been the victim of abusive collection practices by agents of your company. Specifically: .

You should know that such practices violate Federal law and place you in jeopardy of legal liability.

* + I also wish to inform you that my sole source of income is Supplemental Security Income (SSI)/ Social Security. As a result, my income is exempt from garnishment for this type of debt. I have no non-exempt assets.

Thank you for your cooperation.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print name)

 (street address)

 (city, state & zip)

**Form letter #2: No-contact Letter, No Verification.**

TO:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By Certified Mail RRR

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 RE: ACCOUNT #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Sir or Madam:

I am writing to request that you stop communications to me regarding my account. The Fair Debt Collection Practices Act, 15 U.S.C. §1692 et seq., requires that you honor my request.

Under the Fair Debt Collection Practices Act, once I have asked you to stop contacting me you may only communicate with me to (1) advise me that your further efforts are being terminated, (2) notify me that you may invoke specified remedies that you normally invoke or (3) where applicable, to notify me that you intend to invoke a specified remedy.

Until advised otherwise, you should consider this debt to be disputed.

* + Furthermore, I have been the victim of abusive collection practices by agents of your company. Specifically: .

You should know that such practices violate Federal law and place you in jeopardy of legal liability.

* + I also wish to inform you that my sole source of income is Supplemental Security Income (SSI)/ Social Security. As a result, my income is exempt from garnishment for this type of debt. I have no non-exempt assets.

Thank you for your cooperation.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print name)

 (street address)

 (city, state & zip)